**Dear Parent / Guardian:**  **August 25, 2010**

Welcome to the A.L. Brown High School family; specifically the Physical Education Department. Health and Physical Education is a required course for graduation. It is my hope and intent that your child will find this class not only educational but beneficial now and in the years to come.

Success in learning includes making responsible choices. In conjunction with teaching skills, my primary goal is to see that your student is exposed to decision-making and problem-solving issues that display responsibility. In essence, following a well-organized discipline plan contributes to my goal. Below is an outline of the Physical Education Department Discipline Plan:

**RULES**

1. Arrive on time.
2. Come to class prepared to learn. (sharpened pencil, pen, notebook)
3. Respect all property. (school property, personal property, and other’s property)
4. Respect all ideas given in class and do not criticize anyone’s ides or thoughts.
5. Electronic devices such as cell phones, iPods, MP3’s, etc. are not allowed out in class.
6. Do your very best!

# **CONSEQUENCES**

**If a student chooses to break a rule, the following steps will be taken**:

**1st offense**: Warning to the student

**2nd offense**: Loss of daily bonus points

**3rd offense**: Phone call and/or behavior referral to administrator

**Severe disruption**: Immediate referral to administrator

A copy of the class syllabus is available for your viewing at [www.mrs-coach-lyon.weebly.com](http://www.mrs-coach-lyon.weebly.com). If you would like a hard copy of our class syllabus, please send a written request by your Health/PE student or simply e-mail or call me. All students in my classes reviewed both the Syllabus and this letter on the first day of class.

Under specific circumstances, I will contact the parent or guardian of a student that I feel may need more intervention than I can convey alone. I kindly ask you to provide one or more of following numbers so that I may reach you if necessary:

**Parent/Guardian name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Name: (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

My intent is to work with parents and guardians to ensure success of our students. Please read and discuss this plan with your child, then sign and return the form below by **Friday, September 3.**

Feel free to contact me via email or by phone, 704-932-6125 (ext. 526) if you have questions or concerns.

Sincerely,

Cindy S. Lyon

**I have read the discipline plan and have discussed it with my Health/PE student .**

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_ -\_\_ \_\_\_\_\_\_\_\_ - 2010